

PREESALL TOWN COUNCIL



19 July 2022

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on **Monday 25 July at 6.30pm** at Preesall Youth and Community Centre.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in blue ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interest and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked **to approve** as a correct record the minutes of the meeting held on 20 June 2022 (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Episodes in History event

At the 20 June meeting councillors cancelled this event as there were concerns regarding a number of requirements placed on the council within the contract of which it had no previous knowledge or that contradicted information previously given to the council. The time frame between receiving this information and the event was insufficient to fully understand all of the issues, ascertain which could be resolved and put the requisite paperwork and mitigations in place. A copy of the contract is **enclosed**. Councillors are asked to consider the information

provided and the proposal by Cllr Johnson that an event go ahead in October. Councillors are asked to determine how they wish to proceed.

6 Christmas lights

At the 13 June meeting of the committee Cllr Orme was tasked with approaching Wyre Council to obtain permission to place a Christmas tree within the flower beds at Barton Square. The clerk has subsequently written to Wyre Council asking if this would be possible as the cut-off point for obtaining a licence from Wyre Council to close the road is 2 September. This means that the paperwork has to be in place by 12 August at the very latest to allow for consultations with the police and highways. However, this is not the only issue as a full closure of the road means liaison with the bus companies to ensure arrangements can be made to divert buses - ideally this would take place by mid-August. In addition, a metal holder for the tree will have to be made and installed on the plinth within Barton Square. Councillors are asked **to determine** how they wish to proceed.

7 Civic Sunday

As has been previously agreed, Civic Sunday will take place on 18 September. Volunteers from the community will be invited. Ideally invitations will go out by the first week in August. Councillors are asked to **bring suggestions to the meeting** of who should be invited to attend from the community.

8 Date of next meeting

To be arranged.